



## **Zoom Arts Commission Meeting Minutes**

<https://zoom.us/j/98556990715?pwd=RTVqdmJEVHp1SWJpQ1RxSFIZYjY3UT09>

Call In: +1 253 215 8782 US Meeting ID: 985 5699 0715 Password: 292061

*Meetings are open to the public via Zoom (contact [Annique.Bennett@snoco.org](mailto:Annique.Bennett@snoco.org))*

**Monday, April 18, 2022, 6:30 p.m.**

1. **CALL TO ORDER & ROLL CALL** – Kari Johnson, Vice Chair on behalf of Colin Cole
  - A. Welcome and Zoom meeting called to Order at 6:32 p.m. – Kari Johnson, Vice Chair
  - B. Commissioners in Attendance:
    - District 1 – Lia Blanchard – Absent
    - District 2 – David Lotz
    - District 3 – Colin Cole, Chair
    - District 5 – Kari Johnson, Vice Chair
    - District 5 – Kate MacKenzie
    - At Large - Nicole Ng-A-Qui
  - Staff in Attendance:
    - Jeremy Husby, Division Manager, Parks and Recreation
    - Annique Bennett, Parks and Recreation | Cultural Arts Communications Specialist
    - Sharon Swan, Parks and Recreation Planning Manager
  - C. Welcome and Guest Introductions – Kari Johnson, Vice Chair
    1. Mark Weber, District 1 (City of Marysville) Applicant
      - a) Mark shared he’s been an educator for most of his adult life. He is a writer and film documentarian. His works profile people. Currently Mark is finishing up film about an epidemiologist at the University of Washington, this is his fourth documentary.
2. **MINUTES – APPROVAL (March 21, 2022)** – Kari Johnson, Vice Chair  
MSP – The March 21, 2022, Minutes were approved.



3. **OLD BUSINESS** - Colin Cole, Chair
  - A. None
4. **COMMITTEE REPORTS** – Colin Cole, Chair
  - A. Ad Hoc Committee for SR530 Landslide Memorial Site: – *Sharon Swan, Nicole Ng-A-Qui, Lia Blanchard and Kate MacKenzie*

Topics of discussion included:

    1. The stakeholders and families preferred the concepts presented by Tsovinar Murydan for both the Beacon and Memorial Panels.
      - a) Commissioners support the selection of Murydan as the artist to produce the two works.
      - b) Staff will begin contract with the Murydan for the work of design since full budget for the project is not yet determined.
    2. Commissioners determined future and retroactive stipends for the Memorial Site projects would be set at \$1,500 each. Retroactive and future stipends from the 1% Acquisitions Budget include:
      - a) Memorial Beacon submissions retroactively paid 3 @ \$1,500 each
      - b) Memorial Panel submissions retroactively paid 4 @ \$1,500 each
      - c) Up to three artists selected for the Responder’s Memorial stipends of @ \$1,500 each
      - d) Total Stipends for Memorial Site: \$15,000 from the 1% Acquisitions Budget
    3. Sharon explained the amended approach to the Responder’s Memorial:
      - a) Artists Invitational / Up to three artists selected for concept development.
      - b) Prior to concept submission, artists will participate in a responder community / stakeholder workshop for briefings and historical perspectives.
      - c) The final selected Responders Memorial concept will move forward to contract for design, production, and installation.
    4. Sharon explained the Parks construction budget for the Memorial Site will contribute 1% back to the Arts Commission to offset the stipend contributions.
    5. Jeremy shared it isn’t appropriate for stipends to come from the Parks construction budget for the Memorial. These should come from the 1% for the Arts Fund, Acquisition Budget.



a) Commissioner Lotz expressed a lack of understanding about how the Parks construction budget and the 1% for the Arts budget work together. He requested a spreadsheet of Parks construction budget to 1% for the Arts Budget to review.

6. It was shared that current best-practice stipends generally begin at \$1,000 each.

a) Commissioners determined the scope, scale and complexity of the Memorial Site sculptural concepts at the minimum should offer stipends of \$1,500 for each submission.

(1) Stipends for future projects will be calculated according to scope and scale, but all future projects will offer some stipend amount to compensate artists for their work.

**MOTION:** Retroactively fund stipends in the amount of \$1,500 each.

**Motion Passed:** Commissioners Cole, Ng-A-Qui, Johnson and MacKenzie in favor, Commissioner Lotz abstained.

**MOTION:** Fund up to three stipends for Responder's Memorial submissions in the amount of \$1,500 each.

**Motion Passed:** Commissioners Cole, Ng-A-Qui, Johnson and MacKenzie in favor, Commissioner Lotz abstained.

B. Ad Hoc Committee for 2022 Arts and Culture Grant

1. Ad Hoc Grant Committee David Lotz, Kari Johnson, and Colin Cole recommended funding of 22 projects for a total of \$43,950 out of the \$43,000 allocation. Projects will be reviewed at the next meeting

a) Committee members acknowledged one another's thoughtful work and dedication of time to creating the scoring criteria and then scoring accordingly.

2. Staff shared that all applicants were notified of their status as of the meeting. Next step is to create contracts for the 22 awards.

a) Commissioner Lotz asked for the emails that were sent to applicants and to see the County contract for awards. Staff shared emails are in the O drive and contracts will be added to the folders the Commission has access to.

3. Jeremy shared that there is an Economic Recovery and Resiliency pot of money for youth initiatives.



- a) Sharon and Jeremy will be reviewing the Cultural Arts Grant applications for candidate projects.
- C. Ad Hoc Budget / Work Plan Review Committee Members - *Kate MacKenzie, Colin Cole, and David Lotz*
- 1. Committee deferred its next meeting about recommendations for revised work plan and budget allocations until the Grants process was over.
  - 2. Discussion was held about:
    - a) Committee meeting between the May and June Commission meetings to discuss the workplan.
    - b) It was suggested that Commissioners meet with the County Council to share a draft workplan for input.
    - c) Jeremy recommended that the Commission present the draft in July and then the final in the Fall.
      - (1) Jeremy will coordinate with Nicole G. with County Council about when will be the best time for the Commission to present.
    - d) Staff Annique Bennett said that an Office Assistant 2 is being hired and will be shared with other Parks staff to assist with meetings and contracts.
    - e) Annique updated the Commission about ARPA fund meeting with the ORR.
      - (1) No form is available yet but will come after ORR meetings are done.
      - (2) The first ARPA tranche supports small businesses
      - (3) The second tranche gets people back to work. Funds will be released in August for use in 2023.
      - (4) Jeremy suggested the Commission think of programs that it can propose for T2.
    - f) Annique commented on ordinances to change code in relation to the 2023 Work Plan that could include:
      - (1) Ordinance underway to allow 14 voting Commissioners
      - (2) Ordinance to align commission duties with new Vision, Mission and Purpose
    - g) Jeremy asked Commission to be thinking about what they would like to see to expand/change their role beyond acquisitions.
    - h) Committee discussed and recommended the Inspire Washington membership cost of \$100 annually.



**MOTION:** Secure the \$100 Inspire Washington annual membership.

**MSP**

- D. Ad Hoc Committee for Public Art in Public Spaces
  - 1. *Committee development remains tabled.*
- E. Ad Hoc Committee to Review Information for Prospective Arts Commission Applicants
  - 1. *Committee development remains tabled*
- F. Acquisition and Preservation – Colin Cole, Chair
  - 1. Flowing Lake (1%) – Ranger Office – Staff, Jeremy Husby
    - a) No updates
  - 2. Haller Bridge Veterans’ Memorial – Arlington – Staff, Jeremy Husby
    - a) Project on track for Memorial Day installation.
- G. Education and Outreach - Kate MacKenzie, Chair
  - a) A new page is created for the Snohomish County Cultural Arts Network on SnoCoArts.org – meeting schedules and topics will be posted there.
  - b) Regular CAN meetings are held the last Thursday of the month
    - (1) Each month will focus on a different topic that is relevant to cultural workers and municipal staff
  - c) Kate explained that Sno Isle Library will discuss their need to connect with qualified artists for their programs. Sno-Isle will share this at the next CAN meeting.
  - d) Outreach this month included meeting with Shack Art Center Executive Director Judy Touhy, and Development Manager, Carol Thomas to discuss the Snohomish County Arts Council and to align projects.
  - e) Kate sits on the PSRC / BERK Cultural Arts Economic Recovery Advisory Committee and is forwarding a survey from BERK out to the CAN and requested Commissioners forward this out through their networks.
- H. Marketing and Community Events – Kari Johnson, Chair
  - a) Kari reported that the Inspire Washington Cultural Futures Roadshow is scheduled for June 9, 2022, at 6 p.m. at the Port of Everett.
- I. Funding and Grants – David Lotz, Chair



1. David shared he has been in communications about seeking funds for Commission projects from the Navy and plans outreach to NAS Whidbey.

a) David plans to reach out to the arts commissions on Whidbey

(1) This may include the Coupeville Center for the Arts and the Langley Arts Commission. It isn't clear if Oak Harbor has an Arts Commission.

5. **NEW BUSINESS** - *Colin Cole, Chair*

A. None

7. **OTHER BUSINESS FOR THE GOOD OF THE ORDER**, Colin Cole, Chair

a. An in-person May Commission meeting at the Schack will be investigated by staff to determine if a hybrid meeting environment can be set up.

8. **ADJOURNMENT**, Colin Cole, Chair

Adjourned at 8:02 p.m.

Next Meeting is May 16, 2022