



MEETING MINUTES- SNOHOMISH COUNTY ARTS COMMISSION

MEETING DATE: Monday, MAY 15, 2023

Visitors are invited to attend virtually at the link below:

ZOOM MEETING LINK:

<https://zoom.us/j/5942865801>

Meeting ID: 594 286 5801

One tap mobile

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I. CALL TO ORDER AND ROLL CALL, Nicole Ng-A-Qui, Chair

1. Welcome and Introductions

Jo Hull, Pacifica Chamber Orchestra spoke about the upcoming concert.

Commissioners David Lotz and Lia Blanchard were absent

II. MINUTES APPROVAL- (APRIL 2023) Nicole Ng-A-Qui, Chair

Motion: Approve April 2023 meeting minutes **MSP**

III. UNFINISHED BUSINESS - Nicole Ng-A-Qui, Chair

1. Election of New Committee Chairs

Discussion of how to nominate and approve chairs for the committee.

Nomination: Marketing and Community Events chair Lia Blanchard **MSP**

Nomination: Outreach and Education (SnoCAN) chair Kate MacKenzie **MSP**

Nomination: Futures of Arts and Culture Project chair Kari Johnson **MSP**

Nomination: Grants and Funding chair Joy Ratzel **MSP**

Nomination: Budget/Work Plan chair David Lotz **MSP**

Nomination: Internal Operations chair Jaym Gates **MSP**

Question was raised about budget and whether there is a running account of how much is in the work plan.

Sharon Swan explained that the budget is based on the 1% for the arts collection. Talks about how money is set aside for each year. The arts commission decides how much of that is going to go to each of the different areas. There is not an external way to track how much has been spent from each one so I think it's a great idea to say 'this is the arts commissions' budget for the entire year and what we've spent to stay in what you've been anticipating.'

We've talked about in previous meetings that our collections are not coming in as high as we had thought. The money you are working with now was rolled over from last year so that amount you can count on for 2023 but we are looking ahead for 2024 and trying to figure out how much is going to be available so it might be less than this year's budget because this year's is 100,000 is that correct Annique.

Sharon's concern is she was saying it would be very good for you guys to back off on spending. Don't expect we are going to collect as much. We don't ever spend everything down so there is a cushion that we maintain but think about next year and not to deplete all your funds.

Joy asked do we know what that current cushion is?

Sharon can look up the balance but the challenge is that basically the account gets seeded that's a carryover and that hasn't come into the account. Sometimes it's added later through the year, it would be best to ask Jana for a current balance every quarter so everyone can keep on track.

Sharon can pull current but if she hasn't transferred the money yet then she could explain that better. As an FYI Sharon reached out to facilities because of the code change and the maximum amount was removed we would expect some projects from facilities but we haven't heard what they might have. Still waiting to see what they are contributing.

Joy would like to see the numbers.

Discussion about what we have spent. Give or take half of the 100000 this year. We are already in May and you've got about 50-ish from our current budget remaining.

Staff reminded us that we cannot spend it without approval of a contract.

Jaym suggested we sit down in person to brainstorm budget to get everyone on the same page.

Kari suggested we seat a budget and workplan committee.

Nomination: Acquisitions and Preservations chair Colin Cole **MSP**

Annique asked Sharon if the executive was going to use money for music on the plaza. Sharon hasn't heard any follow up on that.

Budget and workplan committee included David, Nicole, Kate and Jayme.

Chair expects her inbox to be full of information about committee updates.

IV. Committee Reports - Nicole Ng-A-Qui, Chair (Previous committees since new committees have not been assigned)

1. Acquisitions and Preservation: Colin Cole

No updates

2. Grants and Funding: David Lotz

David not present. Nicole asked if all the grants have been dispersed. Annique confirmed everything in process. Jaym mentioned that she would be willing to sit on that committee.

3. Education and Outreach: Kate MacKenzie

Kate and Kari went to Sultan to meet with Debbie Copple about what is going on in Sky Valley. Talked about the CAN specific calendar. Support staff was helpful! Encouraged the Chamber of Commerce welcome center as a recommended stop. Also went to the Mt. Pilchuck Music Educator Association meeting to meet music teachers in the area. They talked about programs they are doing and what is making money and what isn't and what is important to keep funding. Pitched our grants program and encouraged them to apply.

Plans on attending ECA's Educators night so if you know an educator encourage them to attend.

Cultural futures is in the planning stage. Would like as many commissioners there as possible. May 25th 5-7. Port of Everett Blue Heron room. Inspire Washington will be there to discuss the legislation that came out of the state and the funding for the arts programs that's available. Extend out to the network. The more people the better.

Last CAN meeting Sharon Halberstadt was sick so she has been rescheduled for our regular June meeting.

4. Marketing and Community Events: Kari Johnson

Kari spoke with Barry Hurd about getting a community calendar going. He gave some suggestions of software that connects to our website. He has also offered help and support in getting started.

5. Staff Reports: Annique Bennett, Sharon Swan

Annique, Jaym and Nicole met to discuss the dashboard for the Future of Arts and Culture Assessment. The Assessment was mentioned in the first ARPA grant media release. Annique made a special page on our website for the Assessment. Annique is excited about the dashboard. Explained how the report explains the recovery. Dashboard helps to update people on any changes that have happened in the industry. Dashboard can be filtered by industry. Need to make sure there is enough of a tutorial. Dashboard will get linked to Future of Arts and Culture page. Dashboard shows the data against other counties.

Kate mentioned she would make sure the links are updated.

Jaym and Annique will work on a video to help people work through it. Hope to do it by the end of the month.

Jaym mentioned collaboration with industries that are doing well to help boost struggling parts of our industries.

Conversation about the dashboard and its location on the webpage.

Sharon talked about grants getting approved and executed. Talks about budget process. Estimates of revenue will be coming. It's a good time to talk about what we are doing and what our priorities are for the upcoming year. She expressed gratitude to the commission for their hard work.

Kari gave an update on the Kraken game.

Nicole also expressed gratitude to the commission and the work.

V. New Business - Nicole Ng-A-Qui, Chair

6. Technology training – Nicole mentioned that when we are onboarding it takes some time to get comfortable. Asked newest commissioners if they are comfortable. Both expressed comfort with the process.

Annique mentioned online tutorials on YouTube that are accessible to us. Did ask for a tutorial from the IT people. Has not heard back. Business cards will be mailed in chunks. Expressed frustration with the process. Also asked IT to get us Outlook. Suggested we could pay for Outlook out of the Arts Fund budget.

Jaym and Nicole had a conversation about the functionality of Microsoft products.

Colin would like an Outlook or Office subscription.

VI. GOOD OF THE ORDER, Nicole Ng-A-Qui, Chair

Nicole is excited about getting business cards and inviting people to join the arts movement. Mentioned Mari's Place for the Arts event. Mentions that Washington state has dipped below 50% forested.

Kate talked about the pride she felt with the local music competition and Snohomish County's representation.

Jo Hull talked about the Pacifica Chamber Orchestra's concert on June 3rd.

Joy talked about farmers markets. Also mentioned other local events and opportunities.

Kari updates the Kraken game.

Jaym asked if her position was official. Annique confirmed they were.

Adjourned