



**DRAFT MEETING MINUTES- SNOHOMISH COUNTY ARTS COMMISSION** [GU1]

**MEETING DATE:** Monday, July 17, 2023 (third Monday of each month, unless otherwise posted).

**MEETING TIME:** 6:30 P.M. [GU2]

Visitors are invited to attend virtually at the link below:

**ZOOM MEETING LINK:**

<https://zoom.us/j/5942865801>

Meeting ID: 594 286 5801

One tap mobile

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+1.206.337.9723 5942865801# US (Seattle)

**I. CALL TO ORDER AND ROLL CALL**, Nicole Ng-A-Qui, Chair

1. Welcome and Introductions

Maria Guadalupe Casey from the Fat Brush workshop

**II. MINUTES APPROVAL-** (May 2023) Nicole Ng-A-Qui, Chair

**Motion:** Approve May and June 2023 meeting minutes, **MSP**

**III. UNFINISHED BUSINESS** - Nicole Ng-A-Qui, Chair

Business cards: Jaym has not yet received hers. Annique to send more to her at her new address in Arlington.

**Motion:** Approve language change to Mission: **MSP**

*"The Snohomish County Arts Commission promotes artistic diversity, expands access to arts education, supports local artists, and encourages an understanding of cultural expression. Through the arts 'ability to foster empathy and respect, our communities grow **through natural belonging** and become closer to each other and their environment."*

Change will be sent to Executive. Website will be updated accordingly.

**Motion:** Approve changes to Arts Commission Application **MSP**

Budget framework: Staff talked about dates to set up with meeting with the County council. Discussed last year's budget presentation. David reported that the budget for next year is \$50,000 and will be allotted as follows:

- \$30,000 - Grants (Grants)
- \$10,000 - Maintenance (Acquisitions and Preservation)
- \$2,500 - Arts and Culture Strategic Leadership and Planning (Internal Operations)
- \$2,500 - Digital Marketing (Marketing)
- \$2,500 - Sno. Co. Cultural Arts Network (CAN) (Education and Outreach)
- \$2,500 - Future of Arts and Culture (Future arts and culture)

Kate discussed what the Education and Outreach committee would do with the funds. Staff discussed micro-services agreements to bring in subject matter experts into the CAN meetings.

Jaym discussed the idea of a community map of artwork. Ideas of what kind of map were suggested by commissioners.

Joy asked for a Grants 101 course to help bring the committee up to speed on the process.

Dates were suggested for meeting with County Council and the County Executive. Discussion was had on the type of presentation that you can give.

Two different presentations were ~~discussed~~ considered. Both the required 2024 Work plan and the 2023 Annual Report Accomplishments for the year.

#### **IV. Committee Reports - Nicole Ng-A-Qui, Chair**

Acquisitions and Preservation- no updates

Grants- no updates

Education and Outreach- The CAN hosted Shannon ~~Halberstadt~~ n Halverstatt with the Creative Economy Sector Lead State Department of Commerce and Annette Crespo, with Ventures. The Office of Recovery and Resilience (ORR) is partnering with Ventures to help for profit businesses. Great feedback. Shannon has impressive stuff that's happening coming out of her office on the state level. Kari and Kate met, had coffee with Maggie ~~K~~Gase, Edmonds South Snohomish County Historical Association and Heritage Commission member. Discussed the intersections of how arts and culture and heritage all go together and kind of some mutual opportunities potentially in the future for us to partner and collaborate.

Marketing: Discussed updates to the website and community calendar app. Progress was made. Plans for committee meeting underway.

Future of Arts and Culture: No updates. Thanked Lia for her efforts on the community calendar.

Internal Operations: Discussed making the application more user friendly. Discussed working with Grants to update their form as well. Discussed options for a Map. Staff suggested the GIS website and additional staff help. Commissioners mentioned options.

Workshop and Budget: discussed previously in meeting.

#### **Staff reports:**

Sharon Swan and Annique Bennett

Annique and Sharon met with Parks finance lead regarding the Arts Fund and the 2024 Arts Program Budget~~Met with Jana. Discussed commissions budget.~~ Staff discussed the upcoming change to a

biennial budget. ~~Discussed~~ contingency planning and working on projects that are not expenditure heavy. Discussed the commission's historical role. Nicole asked if there was a way to track the budget. Staff mentioned the Boards and Commissions dinner during the fair. Discussed the grant program.

Annique asked ORR staff about the system they used for their grant portal, in hopes of using it for the arts grant. Survey Monkey isn't recommended. Qualtrix is expensive but there might be a revenue share option. Discussed the ORR grant portal. Met with Kelsey with economic development office will have the Arts and Culture Segment about including our dashboard re-worked and featured on the with the executive's office webpage of recovery dashboards so it will be more visible and be used by more folks. Discussed the dashboard. Mentioned that Annique mentioned that when the media release is ready to roll out that she will reach out to get a quote and all media contacts go through Annique to work with the PIOs.

Annique updated that the artist who created the ~~Mentioned updates to the~~ Veterans Memorial Sculpture isn't able to create the tags for the names of the fallen to attach to the sculpture as he'd hoped and that has caused the delay.

## **V. New Business - Nicole Ng-A-Qui, Chair**

1. Official seating of committees
  - Marketing and Community Events: Lia, Kari, Joy
  - Outreach and Education (SnoCAN): Kate, Kari
  - Acquisitions and Preservations: Colin, Jaym
  - Futures of Arts and Culture Project: Kari, Kate,
  - Budget/Workplan: David, Nicole, Kate
  - Internal Operations : Jaym, David
  - Grants and Funding: Joy, Kate, Nicole

**Motion:** Approve committee appointments **MSP**

## **VI. GOOD OF THE ORDER, Nicole Ng-A-Qui, Chair**

Kari: Creator Zone a new maker-space in Lake Stevens

Joy: Glassenstone Pottery Studio is still accepting resumes for positions on the board of directors for the nonprofit that he is creating in Lake Stevens. Mentioned Lake Stevens Film Festival events

David: Art walk is this Thursday in Everett and Edmonds

**Adjourned.**