



## **MEETING MINUTES- SNOHOMISH COUNTY ARTS COMMISSION**

**MEETING DATE:** Monday, June 26, 2023

Visitors are invited to attend virtually at the link below:

### **ZOOM MEETING LINK:**

<https://zoom.us/j/5942865801>

Meeting ID: 594 286 5801

One tap mobile

+1.253.215.8782 5942865801# US (Tacoma)

+1.206.337.9723 5942865801# US (Seattle)

### **I. CALL TO ORDER AND ROLL CALL, Nicole Ng-A-Qui, Chair**

#### 1. Welcome and Introductions

Guest Melissa Duque, Mill Creek City Councilmember

Commissioners Colin Cole and Joy Ratzel were absent

### **II. MINUTES APPROVAL- (May 2023) Nicole Ng-A-Qui, Chair**

Minutes were not approved.

### **III. UNFINISHED BUSINESS - Nicole Ng-A-Qui, Chair**

Discussion about the business cards. Jaym had not received hers. Many were given in person by staff. David suggested that they be annotated to not include staff contact because it causes confusion. Staff mentioned that this was what was required by county but that we may want to have a discussion on what we would use them for. It was discussed to include the link to the website on the next set, since it was not included. David suggested a review committee for the next round.

### **IV. Committee Reports - Nicole Ng-A-Qui, Chair**

Colin was absent so his committee did not report.

Joy was absent so there was no discussion on grants updates under committee reports.

Kate explained that the CAN meeting was the upcoming Thursday and that Sharon Halberstat, who was sick and couldn't come last time back in April, will be with us discussing the creative economy. And Annette from Ventures will be speaking about grant opportunities available for Snohomish County residents. This was part of the discussion with ORR. There is talk about doing an arts specific cohort in the future but nothing planned out yet.

Our previous Can meeting was the Cultural Futures event with Inspire Washington and again, we broke the record two years in a row of getting the most people in their tour. We had a lot of great discussion. We did a lot of great outreach. Kate made a bunch of connections from that.

Discussion about the remaining funds that had been earmarked for arts from the ARPA funds were reallocate back to ORR for other uses.

Lia discussed a meeting with Kari to talk about the previous marketing plan and that she was given access to the social media account passwords and website.

Kari discussed the meeting of the Future of Arts and Culture subcommittee of Nicole and Kate. Talked mostly about next year and budget concerns. Also mentioned using the CAN for the information roll out.

David discussed the draft workplan which is basically the same framework as last years work plan with updated numbers. Made sure that the budget priorities were aligned with our foundational principles.

Staff discussed projections on where the budget is. Number is looking like \$50,000. Commissioners asked if there was any roll over. Staff mentioned they would talk with Jana about that. There was confusion to how the money is allocated. Staff and commission discussed ways to make this process less confusing.

David asked for a treasury/ budget report at each meeting moving forward.

Staff mentioned that the county is moving to a biannual budgeting process after 2024.

Jaym talked about creating a list to help create a sustainable promotions and grant process, including all the documents and resources to just make life a little bit easier. Also mentioned a list of resources at our disposal. This is to help create a handbook for the commission to function better. Along with an internal calendar, a database of artists and graphic resources.

Commission and staff discussed updates to the arts website.

Staff mentioned the upcoming fair and the boards and commissions dinner, date TBD. The fair dates are august 24 through September 4. Staff also showed the commission the updated application for the commission using the county's updated forms. Staff asked us to look at the document and suggest changes or edits.

Staff suggested freshening up our mission, vision, foundational principles document. Staff suggested adding staff position paid through our budget.

#### **V. New Business - Nicole Ng-A-Qui, Chair**

Discussion was moved back to the budget process.

Staff informed us that one of the grant awardees was not able to follow through on the project that they had applied for. Commission discussed best course of action for them moving forward. It was kicked back to the grants committee for discussion to be then brought back to the full commission for a vote.

#### **VI. GOOD OF THE ORDER, Nicole Ng-A-Qui, Chair**

Kate mentioned the Lake Stevens Community band performance.

Adjourned.